**Stracey Sports Park and The Pavilion, Green Lane West, Rackheath, NR13 6LT. Tel: 01603 920990**

**Pavilion** – hire rates are exclusive of VAT which is charged at 20%

These rates apply from 1st April 2024. All bookings must include set-up and clear-up time. We arrange bookings back-to-back to make the maximum use of our facilities and the room will only be let to you for the duration of your booking.

10% discount is offered to Rackheath residents for private events.

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| **Non-Function Hire**  Exercise classes, meetings etc | Main Hall, Toilets, Kitchen, Car Park | £14.70 per hour |
| **Daytime Function Hire.** Before 6pm  Children’s Parties, Christenings etc. | Main Hall, Toilets, Kitchen, Car Park | £19.60 per hour |
| **Evening Function Hire.**  6pm - Midnight | Main Hall, Toilets, Kitchen, Car Park | £22.00 per hour |
| **Full Function Hire**  9am - Midnight | Main Hall, Toilets, Kitchen, Car Park | £255.00 |
| **Weekend Event Hire**  7am Saturday – 9pm Sunday | Main Hall, Toilets, Kitchen, Car Park | £490.00 |

**Football Pitches/Playing Field -** No VAT is chargeable on sporting activities.

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| **Football Pitch Adult Team per season** (includes use of changing rooms only) | £649.00 |
| **Football Pitch Veteran Team per season** (includes use of changing rooms only) | £464.00 |
| **Football Pitch Youth Team per season** (includes use of toilets only) | £336.00 |
| **Casual Pitch Hire** | £98.00 |
| **Football Training Sessions** | £25.00 |
| **MPSA *(not currently available)*** | - |
| **Playing Field** £252.00 per day / £158.00 from 12 noon to 6.00pm includes use of toilets only |  |

**Deposit and Payment Terms**

All Function and Event bookings require a Damage Deposit of £200. A call out fee of £30 will be charged if applicable.

Payment of both the damage deposit and hire cost is due 1 month before the event.

If the hall is not left in an acceptable state, deduction will be made from the damage deposit.

Rubbish disposal £20; Cooker Cleaning £50; Emptying fridge and clearing surfaces of anything left behind £10; General cleaning of floors and toilets £50.

**Cancellation (not including the day of the booking)**

No charge if cancelled up to 30 days or more before a booking

50% of booking charge is due if cancellation is between 29 and 8 days before a booking

100% of booking charge is due if cancellation is 7 days or less before a booking

**Block Bookings**

For all clubs, classes and similar organisations. Minimum of 6 weeks, to be paid in advance.

**The Pavilion does not have a Premises Licence**

Hirers wishing to sell alcohol must apply for a Temporary Events License from Broadland District Council at their

own cost. Evidence of the notice will be required along with the commitment to adhere to the Licensing regulations.

**Use of Electrical Appliances**

Hirers must get permission to bring their own electrical equipment and it must have a PAT certificate.

**Bouncy Castles**

The Pavilion only accepts bookings for bouncy castles from reputable companies. See Terms and Conditions.

**Room Capacity**

Standing 100 persons maximum - Banquet style buffet 78 persons - Theatre Style Spacious seating 98 persons.